

Using the Public Address System.

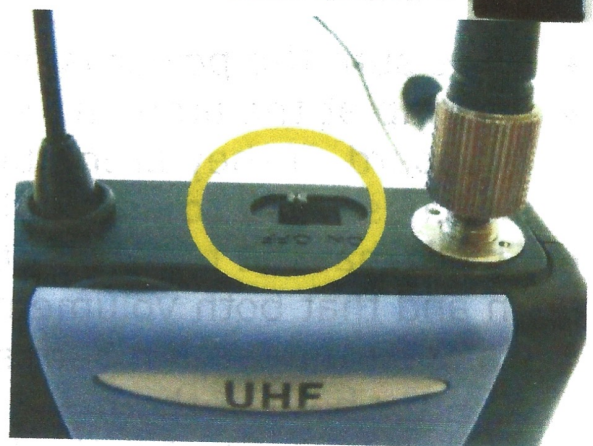
Find the Microphones – they are stored in the tall cupboard where the Chairs and Tables are stored. The box looks like this:



Most presenters will find the clip on microphone the least intrusive. This connects to the transmitter pack. You will find both of these in the case.



Plug the microphone into the transmitter pack and then use the threaded connection to prevent the plug from being pulled out.



Turn on the transmitter then attach the microphone to the presenter. The transmitter can go in a pocket or attach to a belt or other items of clothing.

Turn on the amplifier – all the equipment is powered from one socket in the store room, all you need to do turn on at the plug.



The system is set up to work without any need for any adjustments by the user. It is not designed to be loud... merely to support the presenter and to spread their voice around the hall.

When you're done switch off at the plug and ensure the transmitter pack is switched off or the batteries will go flat.

If you need more volume try using the hand held microphone or use the headset microphone – they both allow the microphone to be closer to the presenters mouth.

The hand held microphone can be used at the same time as the transmitter pack microphones.

Both the hand held microphone and the transmitter pack take AA batteries. It is relatively easy to change them if they go flat.

If there is no sound from the system perform the following checks.

- Make sure the power is on at the socket.
- Look up at the amp and signal processor on top of the cupboard. If they aren't both on – press the on / off switches to try to power them up.
- Check that the receiver sited next to the notice board is on and that both volume controls are turned up to max.
- Make sure the microphone or transmitter pack are turned on – try both of them – if one works and the other doesn't try replacing the batteries in the unit that isn't working.
- If all of the above doesn't solve the problem call Murray on 01785 215150